



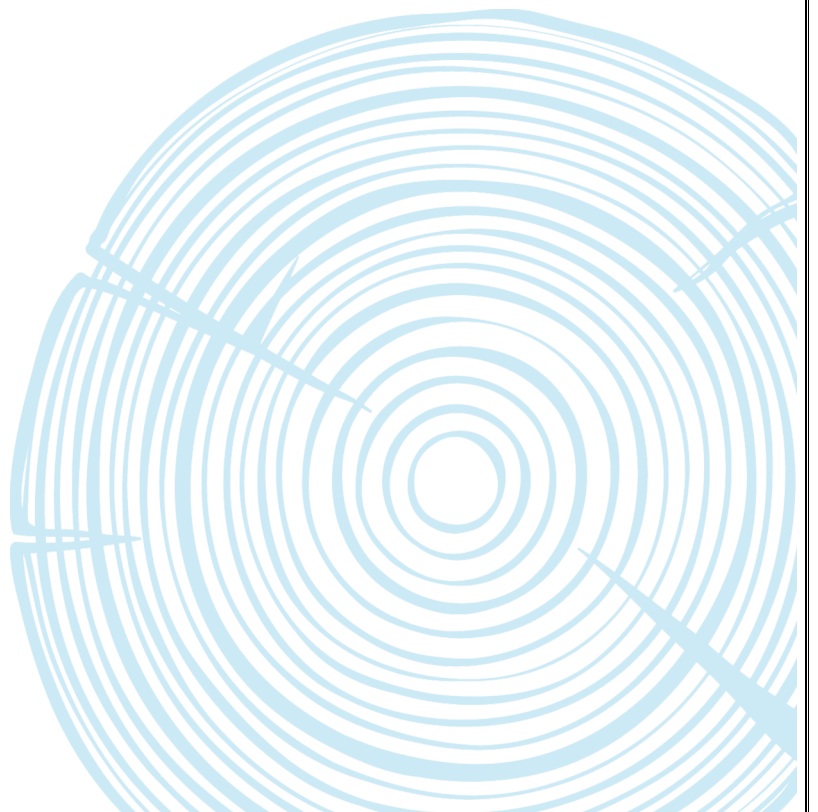
**CALLAGHAN
COLLEGE**

Wallsend Campus

YEAR 7 2024

ASSESSMENT GUIDE AND SCHEDULE

INFORMATION
FOR STUDENTS
AND FAMILIES



YEAR 7 Assessment Information

This booklet is issued via email to all Year 7 students of Callaghan College Wallsend Campus, Term 1 2024. It has been prepared to provide students and their parents / carers with information on assessment of Year 7 courses.

For each course studied, students are provided with an Assessment Schedule in this booklet and on Canvas.

In the majority of cases THREE tasks will be the minimum number given for any course. Examinations for some subjects may also be scheduled. No course assessment program will consist entirely of formal examinations.

An individual task will not normally be less than 10% or more than 40% of the total. One task may address several assessment components. Each task is a single event, not an aggregation of several similar tasks.

Nature of Tasks

For each task you will be informed of:

- Unit or program to be assessed
- Task number
- The weighting allocated to the task e.g. 15%
- Task type and if it is to be completed in class, at home, or a combination of in class and at home
- Date given
- Due date
- Method of submission

Two weeks' notice will be given with respect to the specific details of any task. This notification will be in writing on blue paper.

If a student is absent it is their responsibility to acquaint themselves with the details of any task notifications.

Students should note that an agreed scheduling date may have to be changed due to unforeseen circumstances.

Submission of tasks

Tasks should be submitted (as outlined in the assessment notification) to the classroom teacher at the time notified by the teacher. If the teacher is absent or unavailable, then the task is to be submitted to the Head Teacher of the faculty involved, or, in cases where that is not possible, the Deputy Principal.

Students are provided with formal feedback for each assessment. This may involve exemplar scripts, marking grids, verbal discussion and written advice.

School Sanctioned Activities

It is the student's responsibility to prepare their own calendar of assessment tasks for their pattern of study. Students must be familiar with all assessment task requirements and deadlines. Students must make prior arrangements with their teacher or Head Teacher if attendance in class or assessment task requirements will be disrupted by work placement or other school-sanctioned activities. This must be done as soon as it becomes evident.

Illness/Misadventure

If students are ill on the day an assessment task is due, or are unable to attend school through circumstances beyond the student's control, the student should attempt to have it delivered to the school or submitted online. If circumstances arise unexpectedly and the task is unable to be submitted the student, we advise that a parent or caregiver notify the school. The student may be eligible to apply for consideration of the assessment task being submitted late.

Within 5 school days (or on return to school) an Illness/Misadventure Appeal Form must be completed. The form is available online through the school website (<https://wallsend-h.schools.nsw.gov.au/supporting-our-students/campus-forms.html>) and student's Canvas account. Documentary evidence should be attached to the Appeal form (e.g. Medical Certificate). Failure to complete the document will result in a mark of zero for the task.

Awarding Zero Marks

Zero marks will be considered:

- When a student **completes or submits the task later** than the specified date and **does not complete an Illness/Misadventure Form**. A letter from the classroom teacher will be sent home to parents/carers.
- When a student **fails to complete or submit the task** and **does not** submit an Illness/Misadventure Form. A letter from the classroom teacher will be sent home to parents/carers.

Extensions

If there are difficulties of which students are aware before the due date students may apply for an extension of time for submission of the task. The application for extension must be submitted to the faculty Head Teacher at least 5 school days before the assessment due date.

Applications for extensions should be avoided because it often means that there is less time available for the preparation of the next task. Planning ahead will usually mean that an application for extension is not necessary.

Technological Malfunction

Computer failure will not be accepted as a reason for failing to submit an assessment task. It is expected that all computer-generated work should be saved in more than one location or format.

Where the malfunction of computers or printers prevents the production of a final copy, evidence of completion of the task must be shown to the teacher on the due date. It is recommended that students do not leave the printing of an assessment task until the day before the task is due. Students are also reminded that the technology resources of the school can be utilised if necessary.

Plagiarism

Plagiarism is using the words or ideas of others and presenting them as your own.

Common Forms of Plagiarism

- Downloading an assignment from an online source and submitting it as your own work.
- Buying, stealing or borrowing an assignment and submitting it as your own work.
- Copying a section of a book or an article and submitting it as your own work.
- Quoting from a source 'word for word', without using quotation marks is plagiarism.
- Copying, cutting and pasting text from an electronic source and submitting it as your own work.
- Using the words of someone else and presenting them as your own.
- Using significant ideas from someone else and presenting them as your own.
- Putting someone else's ideas into your own words and not acknowledging the source of the ideas is plagiarism.
- Copying the written expressions of someone else without proper acknowledgement.
- Lifting sentences or paragraphs from someone else, even with proper acknowledgement, gives the impression that the idea or information comes from the source cited, but that the phrasing, the choice of words to express it, is your own contribution.
- Relying too much on other people's material.

Avoid repeated use of long quotations. Too many direct quotations (even with quotation marks and with proper acknowledgement) result in your sources speaking for you, meaning your own contribution is minimal. Use your own words more and rely less on quotations.

Plagiarism, AI (Artificial Intelligence) and the Internet

The Internet serves as a valuable tool for research and acquiring information. However, it is essential to understand that the ease of accessing electronic information does not grant unrestricted usage rights. When utilising online resources, students are reminded that proper referencing is mandatory, similar to any other conventional source of information. Consequently, online sources must be approached with caution, fully acknowledged, and assessed in the same manner as print-based information sources.

It is important to note that an increasing number of websites provide pre-written school assignments that students can readily access and download. Submitting such downloaded assignments as one's own work constitutes plagiarism and is subject to severe penalties. Students are prohibited from using Chat GPT or similar AI tools in the creation of their tasks. Instead, original work is expected, and students may be asked to submit drafts and provide proof of their research process.

Teachers emphasise the importance of original work, proper research, and due diligence when using online resources. Students are expected to uphold academic integrity by producing their assignments independently and demonstrating their understanding of the subject matter. Violations of this policy, including plagiarism will result in appropriate consequences.



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YEAR 7 ASSESSMENT SCHEDULE 2024

FACULTY: CAPA

SUBJECT: Music

TASK NUMBER		TASK 1	TASK 2	TASK 3	TASK 4
TOPIC / TASK NAME		The Nature of Music Performance	Instruments of the Orchestra	Australian Music Performance	Music in the Media Stuck in Space Composition Task
TYPE OF TASK		PERFORMANCE	LISTENING/ MUSICOLOGY	PERFORMANCE	COMPOSITION
SUBMISSION DATE		T1- WK 10 (7C) T2 - WK 3	T2 - WK 5	T3 – WK 7	T4 – WK 3
COMPONENTS	WEIGHTING	OUTCOMES 4.1, 4.3, 4.12	OUTCOMES 4.7, 4.8, 4.9	OUTCOMES 4.2, 4.3, 4.12	OUTCOMES 4.4, 4.5, 4.6, 4.10
PERFORMANCE	45%	25	0	20	0
COMPOSITION	30%	0	0	0	30
LISTENING	25%	0	25	0	0
TOTAL	100%	25%	25%	20%	30%



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YEAR 7 ASSESSMENT SCHEDULE 2024

FACULTY: ENGLISH

SUBJECT: English

TASK NUMBER		TASK 1	TASK 2	TASK 3
TASK NAME		New year, new school, new me!	Nothing is permanent, except change	Spring has nearly sprung
TYPE OF TASK		ANALYTICAL RESPONSE	CRITICAL RESPONSE	MULTIMODAL
SUBMISSION DATE		T1 – W9	T2 – W8	T3 – W8
COMPONENTS	WEIGHTING	OUTCOMES EN4-RVL-01, EN4-URA-01	OUTCOMES EN4-URA-01, EN4-URB-01, EN4-URC-01	OUTCOMES EN4-URB-01, EN4-URC-01, EN4-ECB-01
READING	30%	30	0	0
WRITING	30%	0	30	0
MULTIMODAL	40%	0	0	40
TOTAL	100%	30%	30%	40%

YEAR 7 ASSESSMENT SCHEDULE 2024

FACULTY: HSIE

SUBJECT: HSIE

TASK NUMBER		TASK 1	TASK 2	TASK 3	TASK 4
TASK NAME		Otzi the Iceman Test	Ancient Greece Research Task	Geography Fieldwork Task	Interconnections Quizzes
TYPE OF TASK		TEST	RESEARCH TASK	REPORT	CANVAS QUIZZES
SUBMISSION DATE		T1 – W11	T2 – W7	T3 - W4	T4 - W5
COMPONENTS	WEIGHTING	OUTCOMES HT4-1, HT4-5, HT4-6	OUTCOMES HT4-5, HT4-6, HT4-8	OUTCOMES GE4-1, GE4-5, GE4-7	OUTCOMES GE4-1, GE4-5, GE4-7
COMMUNICATION	25%	10	5	5	5
INQUIRY AND RESEARCH	25%	0	5	10	10
SOURCE BASED	25%	10	5	5	5
KNOWLEDGE AND UNDERSTANDING	25%	5	10	5	5
TOTAL	100%	25%	25%	25%	25%

YEAR 7 ASSESSMENT SCHEDULE 2024

FACULTY: LANGUAGES

SUBJECT: Japanese

TASK NUMBER		TASK 1	TASK 2	TASK 3	TASK 4
TASK NAME		Breaking The Ice	Let's Go To A Festival	Snack Attack	My Circle
TYPE OF TASK		UNDERSTANDING TASK AND INTERACTING TASK	CREATING TASK	UNDERSTANDING TASK AND CREATING TASK	INTERACTING TASK
SUBMISSION DATE		T1 W10	T2 W7	T3 W7	T4 W3
COMPONENTS	WEIGHTING	OUTCOMES ML4-UND-01, ML4-INT-01	OUTCOMES ML4-CRT-01	OUTCOMES ML4-UND-01, ML4-CRT-01	OUTCOMES ML4-INT-01
INTERACTING	40%	20	0	0	20
UNDERSTANDING	30%	15	0	15	0
CREATING	30%	0	15	15	0
TOTAL	100%	35%	15%	30%	20%



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YEAR 7 ASSESSMENT SCHEDULE 2024

FACULTY: Mathematics

SUBJECT: Mathematics

TASK NUMBER		TASK 1	TASK 2	TASK 3	TASK 4	TASK 5
TASK NAME		NAPLAN	Semester 1 Class work	In Class and at Home Assignment	Semester 2 Class Work	Yearly
TYPE OF TASK		ACARA ONLINE NUMERACY ASSESSMENT	CLASSWORK ONGOING PROGRESS TRACKERS	ASSIGNMENT	CLASSWORK ONGOING PROGRESS TRACKER	EXAMINATION
SUBMISSION DATE		T1 - W7/8	SEMESTER 1	T2 – WK6/7	SEMESTER 2	T4 - W6/7
COMPONENTS	WEIGHTING	OUTCOMES MAO-WM-01	OUTCOMES MAO-WM-01, MA4-INT-C-01, MA4-ALG-C-01	OUTCOMES Topics from Semester 1 2024	OUTCOMES MA4-IND-C-01, MA4-FRC-C-01, MA4-LEN-C-01, MA4-ARE-C-01, MA4-PRO-C-01, MA4-DAT-C-01	OUTCOMES All topics studied in 2024
UNDERSTANDING, FLUENCY AND COMMUNICATION	50%	5	11.25	11.25	12.5	12.5
PROBLEM-SOLVING, REASONING AND JUSTIFICATION	50%	5	11.25	11.25	12.5	12.5
TOTAL	100%	10%	22.5%	22.5%	22.5%	22.5%

YEAR 7 ASSESSMENT SCHEDULE 2024

FACULTY: PDHPE

SUBJECT: PDHPE

TASK NUMBER		TASK 1	TASK 2	TASK 3	TASK 4
TASK NAME		This is your life	Changes & Challenges	Relationships	Practical Sports
TYPE OF TASK		PRESENTATION	WRITTEN RESPONSE	EXAMINATION	PRACTICAL APPLICATION
SUBMISSION DATE		T1 - W7	T3 - W2	T4 - W2	FULL YEAR
COMPONENTS	WEIGHTING	OUTCOMES PD4-1	OUTCOMES PD4-2	OUTCOMES PD4-3	OUTCOMES PD4-4, PD4-5, PD4-6, PD4-7, PD4-8 PD4-11
HEALTH, WELLBEING AND RELATIONSHIPS	35%	5	15	10	5
MOVEMENT SKILL AND PERFORMANCE	45%	5	0	0	40
HEALTHY, SAFE AND ACTIVE LIFESTYLES	20%	10	5	0	5
TOTAL	100%	20%	20%	10%	50%

YEAR 7 ASSESSMENT SCHEDULE 2024

FACULTY: SCIENCE

SUBJECT: SCIENCE

TASK NUMBER		TASK 1	TASK 2	TASK 3
TASK NAME		Special Cells	Separations	Check Your Understanding
TYPE OF TASK		RESEARCH	FIRST-HAND INVESTIGATION	EXAM
SUBMISSION DATE		T2 WK6	T3 WK9	T4 WK4
COMPONENTS	WEIGHTING	OUTCOMES SC4-14LW, SCLS-7WS, SC4-9WS	OUTCOMES SC4-17CW, SCLS-4WS, SCLS-5WS, SCLS-8WS, SCLS-9WS	OUTCOMES SC4-17CW, SC4-12ES, SCLS-5WS, SCLS-7WS
KNOWLEDGE AND UNDERSTANDING	40%	15	10	15
WORKING SCIENTIFICALLY	60%	20	25	15
TOTAL	100%	35%	35%	30%



YEAR 7 ASSESSMENT SCHEDULE 2024

FACULTY: TAS

SUBJECT: TECHNOLOGY MANDATORY

Note: Students will rotate through each of the 3 Units below throughout the year in Trimesters, but it may not be in this order.

UNIT: CRACK THE CODE

TASK NUMBER		TASK 1	TASK 2
TASK NAME		Research Assignment	Coding
TYPE OF TASK		RESEARCH	PRACTICAL
SUBMISSION DATE		Trimester 1: T1 WK11 Trimester 2: T3 WK6 Trimester 3: T4 WK5	Trimester 1: T1 WK11 Trimester 2: T3 WK6 Trimester 3: T4 WK5
COMPONENTS	WEIGHTING	OUTCOMES TE4-4DP, TE4-7DI	OUTCOMES TE4-7DI, TE4-2DP, TE4-4DP
INQUIRY AND RESEARCH	20%	20	0
KNOWLEDGE AND UNDERSTANDING OF COURSE CONTENT	30%	20	10
KNOWLEDGE AND SKILLS IN DESIGN PRODUCTION MANAGEMENT AND COMMUNICATION	50%	0	50
TOTAL	100%	40%	60%

SUBJECT: TECHNOLOGY MANDATORY

UNIT: FUN WITH FABRIC

TASK NUMBER		TASK 1	TASK 2
TASK NAME		Folio/Workbook	Fun with Fabric Apron
TYPE OF TASK		DESIGN & COMMUNICATION	PRACTICAL
SUBMISSION DATE		Trimester 1: T1 WK11 Trimester 2: T3 WK6 Trimester 3: T4 WK5	Trimester 1: T1 WK11 Trimester 2: T3 WK6 Trimester 3: T4 WK5
COMPONENTS	WEIGHTING	OUTCOMES TE4-3DP, TE4-2DP	OUTCOMES TE4-1DP, TE4-10TS
INQUIRY AND RESEARCH	20	20	0
KNOWLEDGE AND UNDERSTANDING OF COURSE CONTENT	30	20	10
KNOWLEDGE AND SKILLS IN DESIGN PRODUCTION MANAGEMENT AND COMMUNICATION	50	0	50
TOTAL	100%	40%	60%

SUBJECT: TECHNOLOGY MANDATORY

UNIT: TIMBER GAME BOX

TASK NUMBER		TASK 1	TASK 2
TASK NAME		Research Assignment	Timber Game Box
TYPE OF TASK		RESEARCH	PRACTICAL
SUBMISSION DATE		Trimester 1: T1 WK11 Trimester 2: T3 WK6 Trimester 3: T4 WK5	Trimester 1: T1 WK11 Trimester 2: T3 WK6 Trimester 3: T4 WK5
COMPONENTS	WEIGHTING	OUTCOMES TE4-3DP, TE4-2DP	OUTCOMES TE4-2DP, TE4-1DP, TE4-9MA
INQUIRY AND RESEARCH	20%	20	0
KNOWLEDGE AND UNDERSTANDING OF COURSE CONTENT	30%	20	10
KNOWLEDGE AND SKILLS IN DESIGN PRODUCTION MANAGEMENT AND COMMUNICATION	50%	0	50
TOTAL	100%	50%	60%