



**CALLAGHAN  
COLLEGE**

Wallsend Campus



# Student Handbook

Information for students and their families coming into the Support Unit at Callaghan College Wallsend Campus

Collaborating to  
empower learners

2025

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## Important dates

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Tuesday 4 February 2025

Day 1 for all students, Year 7 to 10 2025

Friday 7 February



**SCHOOL PHOTO DAY** - This is the Friday of the first week of school in 2025. ALL STUDENTS will have their photographs taken on the day for our Digital Systems.

Date to be advised

Callaghan College Swimming Carnival for competitive swimmers only (includes Waratah and Jesmond Campuses)

Date to be advised

Wallsend Campus Fun Swimming Carnival - for all Wallsend Campus students

Date to be advised

Year 7 Immunisation

# Introduction and Welcome



## Welcome to Callaghan College Wallsend Campus

At Callaghan College Wallsend Campus (CCWC) we are committed to educating our diverse community within an environment of inclusion.

Our school has a very committed school community, executive, teaching and administrative staff. We are a leader in the use of technology for learning, management and administration and provide outstanding academic, cultural and sporting opportunities for all students.

As a new family to our Support Unit, we welcome you to our school community. Please do not hesitate to speak to any of the Support Unit Staff if you have any further enquiries, they are only too happy to assist you.

*Paul Taylor*  
Principal

## What it means to be part of the Support Unit at Wallsend Campus

We look forward to welcoming your child to be part of the Callaghan College Wallsend Campus Support Unit.

Our school is a rich, diverse and inclusive community which welcomes students (and their families) of all backgrounds. We involve all relevant family members, carers, and students in individually planning for each student in the Support Unit to achieve to the best of their ability.

This personal planning consists of setting achievable goals, making adjustments and accommodations, and choosing the relevant pathways to ensure all students are provided with the opportunity to reach their potential, and celebrate and acknowledge their achievements.

Please do not hesitate to contact us if you have read through the information provided and still have any unanswered questions.

*Hannah Sommerlad*  
Head Teacher Special Education (Rel.)

# Key Contacts 2025

## Senior Executive



**Mr Paul Taylor**  
Principal



**Mr Marc Unthank**  
Deputy Principal Year 7



**Mrs Nicole Mulhearn**  
Deputy Principal Support &  
Inclusion  
Deputy Principal Year 8



**Mrs Stacey Lambert**  
Deputy Principal Year 9



**Mr Michael Psarris**  
Deputy Principal Year 10 (Rel.)

## Head Teacher



**Mrs Hannah Sommerlad**  
Head Teacher Special  
Education(Rel.)



**Miss Emmalee Clare**  
Head Teacher Aboriginal  
Learning and Engagement  
CAPA Faculty

## Aboriginal Education Team

## Specialist Teachers

Our highly skilled and professional classroom teachers provide lessons in class for English, Maths and HSIE subjects. Students are also taught by subject specialist teachers from other faculties, including PDHPE, Science, Creative and Performing Arts (CAPA), and Technical and Applied Studies (TAS).

Our students are given the most comprehensive and rich program possible at Callaghan College Wallsend Campus.

## Classroom Teachers



Peter Gallard



Kristen Hermens



Pauline O'Riordan



Kim Smith



Emma Walker



Robert Ward



Emma Williams

## Student Learning Support Officers (SLSO's)



Nicole Bradley



Donna Chapman



Linley Kenny



Gillian Nelson



Ann Owen



Niki Putra



Corrie Sams

# About our School

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## Support classes

In 2025 our Support Unit will be made up of 9 classes as follows:

- 4 x MC classes: Harragon, Milsom, Richards and Fearnley
- 1 x IO class: Parker
- 3 x ED classes (mainstream curriculum with adjustments): Clark, Hughes & Perry
- 1 x AU class: Dawes

## Building upgrade

Our Support Unit has recently had a complete refurbishment, which features seven modern classrooms and covered outdoor learning spaces. These upgraded facilities will offer our students a dynamic and contemporary learning environment, enhancing their educational journey and providing state-of-the-art resources for some of our most vulnerable students.

## Adjustment Plans

Within the first four weeks of Term 1 each year, a meeting will be arranged to complete an Adjustment Plan for each student. Along with the student themselves, we invite the classroom teacher and all relevant stakeholders to develop and design achievable goals for the year.

We welcome parents and carers involvement during these interviews as an important partnership to support our students' participation and progress at high school.

## Medication at School

Please advise the classroom teacher if your child requires medication at school and they will provide you with the correct paperwork to be completed.

Please keep in mind, that due to Department of Education regulations, we may only dispense prescription medication at school and this must be either in a Webster Pack or its original pharmacy packaging with the student name, dosage amount and time.

## Individual Health Action Care Plan

If your child requires an Individual Health and Emergency Care Action Plan, we have included it with this book. Please complete and return the completed form to your child's classroom teacher.

The Action Care Plan includes:

- A description of the health care issue or procedure
- The symptoms to watch out for (if any)
- Details of any action required
- Arrangements and procedures in case of an emergency situation.

Please feel free to attach additional information and forms from health care professionals or other.

## School Reports

Students receive a school report at the end of each semester. These are sent via email, and are also available from the Sentral Parent Portal for you to view or download.

Support Unit reports vary depending on which class the student attends. For example, our IO and MC classes are assessed using Life Skills outcomes; with our ED classes assessed using adjusted mainstream outcomes.

All reports are organised to reflect each student's level of independence in their achievement of course outcomes.

Please contact the Administrative Office if you would like to receive a printed copy of your child's report.

# Equipment List

Below is a list of requirements that you can purchase from a retailer of your choice. Make sure your child's name is clearly marked on all items.

Classroom teachers will advise if there are any extra requirements as they arise.

- Items marked with a red dot are available to purchase from our Administration Office.

## Everyday classroom items

Pencil case (small)  
3 x HB pencils  
2 x Blue pens  
2 x Black pens  
2 x Red pens  
2 x Glue sticks  
Plastic ruler  
Highlighters  
4 x A4 Exercise books (128 pages)  
1 x A4 Visual Art diary (white pages) ●  
Headphones

## For some classes

Safety Glasses ●  
WHS compliant enclosed leather shoes  
Apron ●

## For Sport/PD/H/PE

Hat  
Joggers/sports shoes

## Available to purchase from the Office

Safety Glasses \$5.00  
Apron \$15.00  
A4 Visual Art diary

## What to leave at home

- Chewing/bubble gum
- Permanent markers
- Soft drinks, high caffeine or energy drinks
- Aerosol deodorants (bring roll-on only)
- Items of clothing that are not uniform e.g. branded clothing
- Medication, unless registered with us (please see staff to collect the required paperwork if your child needs to take medication at school).



# Drop off and Pick up

Please drive into the Staff Car Park off Kenrick Street Wallsend (Gate 7) following the guidelines below.

- Supervising staff are available from 8.45am and will collect your child from the car. (9.30am for Clark, Hughes and Perry classes).
- If you arrive before this time, please wait with your child in the car until a staff member is present. If you need to drop your child off before the supervised time, please do so at the front gate (Gate 4).
- The Support Unit car parks are clearly marked with the Disability Icon.
- If you arrive in the morning and there are no available parking spaces close to the support unit, please wait in your car on the street until a place becomes available.
- As a safety precaution, we ask that large vehicles (e.g. 4WD) do not park in the first few parks closest to the building, as this obstructs the vision for drivers in smaller vehicles.
- Remain in your car while staff on duty collect and guide your child to the gated class area. This is a WHS requirement to ensure the safety of all students, staff and parents/carers.
- Please vacate the car park as quickly as possible so your space may be taken by another vehicle.
- The car park is locked during the day. If you need to drop off or collect your child during the school day, please go to the Administration Office (Gate 4).
- If you are collecting another child from mainstream classes at the 3.00pm (or 1.30pm on Fridays) bell, please wait out on the street to free up the quick parks closest to the unit.
- Pick up time is 2.45pm from Monday to Thursday, and 1.15pm on Fridays (2.30pm on Monday to Thursday and 1.00pm on Friday for Clark, Hughes & Perry classes).





# Bell Times and Drop off/Pick up Times

	MON/TUES/THURS	WEDNESDAY	FRIDAY
<b>DROP OFF</b>	<ul style="list-style-type: none"> <li>From 8.45am</li> <li>Clark, Hughes and Perry classes - 9.30am</li> </ul>		
<b>PERIOD 1</b>	8.55am	8.55am	8.55am SPORT
<b>PERIOD 2</b>	10.00am	10.00am - Assembly 10.55am	
<b>BREAK 1</b>	11.00am (30 mins)	11.15am (30 mins)	11.00am (30 mins)
<b>PERIOD 3</b>	11.30am	11.45am	11.30am
<b>PERIOD 4</b>	12.30pm	12.40pm	12.30pm
<b>BREAK 2</b>	1.30pm (30 mins)	1.30pm (30 mins)	Early finish 1.30pm
<b>PERIOD 5</b>	2.00pm	2.05pm	
<b>FINISH</b>	3.00pm	3.00pm	
<b>PICK UP TIME</b>	<ul style="list-style-type: none"> <li>2.45pm from Monday to Thursday, and 1.15pm on Fridays</li> <li>Clark, Hughes and Perry Classes - 2.30pm on Monday to Thursday and 1.00pm on Fridays.</li> </ul>		

## Timetable

Students will receive their timetable on their first day. All classes are timetabled across two weeks, which we call Week A and Week B.

# School Fees

The following fees cover resources and equipment for Support Unit students

### Voluntary Contribution

\$60.00 for the first student, \$30.00 per student thereafter

### Class Project Fee

Years 7 to 10: \$120.00

### Design & Technology (D&T) Fee

Year 7: \$40.00

Years 8 - 10: \$70.00

### Elective Fees

If it is part of their Adjustment Plan, students in Years 8 - 10 have the opportunity to study elective subjects (subject fees may apply).

### Excursion Fees

We may plan excursions that have fees, e.g. entry fees. An information and consent form will be emailed to parents/carers with full details of the excursion, including any cost, along with due dates.



# What do I Wear?



## Contact

Phone: 0439 902 291

Email: [newcastle@wearitto.com.au](mailto:newcastle@wearitto.com.au)

Website: [www.wearitto.com.au](http://www.wearitto.com.au)

## Opening Hours

Monday: 2.30pm - 3.30pm

Wednesday: 8.15am - 9.15am

Friday: 1.00pm - 2.00pm

## Location

Located near the Canteen,  
entry via Gate 5

UNISEX			
Polo – Short sleeve	\$32.00	Sports Shorts	\$25.00
Polo – Long sleeve	\$35.00	Sports Pants – Long	\$43.00
Sports Polo – Short sleeve	\$35.00	Jacket – Soft shell	\$63.00
Sports Polo – Long sleeve	\$38.00	Jumper – Fleece	\$38.00
GIRLS/BOYS			
Blouse/Shirt – Short sleeve	\$30.00	Dress Pants – Long	\$45.00
Blouse/Shirt – Long sleeve	\$33.00	Skirt – Tartan	\$50.00
Dress Shorts	\$35.00	Dress – Tartan	\$58.00
EXTRAS			
Scarf/Hijab	\$20.00	Tie	\$22.00
Socks (3 pair) white or navy	\$13.50		

## How to Order

**IN PERSON AT SCHOOL:** Our Uniform shop can be found on school grounds (entry via Gate 5, their flag will be outside the gate when they are open). Their regular opening hours are as follows:

- Monday 2.30pm - 3.30pm
- Wednesday 8:15am - 9.15am
- Friday 1.00pm - 2.00pm

**ONLINE:** [www.wearitto.com.au/schools/callaghan-college---wallsend-campus.html](http://www.wearitto.com.au/schools/callaghan-college---wallsend-campus.html)  
You can order online and have your purchases ready for collection onsite, or you can have them delivered straight to your door (this incurs a flat \$12.50 delivery fee). If for any reason the size you order is incorrect, they can arrange a size exchange for items that are in their original packaging and have not been worn.

# Your Uniform Options

You can choose from a range of options – whether your child prefers to wear shorts, long pants, or even a dress. You don't have to buy every item – we are just offering more choices to suit their preferences.

## Everyday uniform items:

Button up white shirt or white polo shirt with any combination of the following (all shirts are available in short and long sleeves):

- Shorts (male/female colour ink)
- Long pants (male/female colour ink)
- Callaghan skirt (wrap around, tartan)

OR

- Callaghan dress (tartan)

## Jumpers and Jackets:

- V-neck Campus fleece jumper (unisex, colour ink/navy)
- Callaghan softshell jacket (unisex, colour ink/navy)

## Footwear:

Black or white socks

Black shoes (see Important Note below for information regarding footwear)

## Sports uniform:

- Polo Shirt Sports – short sleeve, long sleeve (unisex, colour ink, blue detail)
- Sports shorts – (unisex, colour ink)
- Sports track pants – (unisex, colour ink/navy with blue trim)
- Sport shoes/joggers

## Optional accessories

- Wallsend Campus tie
- Callaghan scarf (for hijab or other)



## IMPORTANT NOTE

Department of Education policy and Workplace Health and Safety (WHS) requirements for practical lessons in Industrial Arts and Science require any student who is participating in activities using chemicals or equipment at school are to wear enclosed leather footwear and safety glasses. Leather footwear is also required in all cooking and sewing classes.



# School Values

## RESPECT

- Our students appreciate the rights of others to learn in a safe and caring environment; we acknowledge that our differences are what makes us all special.
- Our staff provide a learning environment that caters for all types of learning. We establish positive relationships and celebrate diversity.

## RESPONSIBILITY

- Our students strive for personal best in all endeavours and are prepared to commit to the goal of maximising personal outcomes.
- Our staff provide a world class learning environment that embraces collaboration, communication, creativity and critical thinking.
- We work collaboratively with the community to ensure that students through Years 7 - 10 are guided and encouraged how to best meet their educational and personal goals

## EXCELLENCE

- We encourage all students to take advantage of every opportunity to extend their learning and to pursue their personal best in all areas.
- Our teachers utilise best practice in all aspects of their preparation for teaching, learning, reporting and evaluating.
- Our community can utilise all avenues of the school for positive partnerships, open communication and good management.



# Our Online Systems



Canvas for Parents: Some classes use Canvas at times. Canvas allows parents and carers to observe student learning. You can download the Canvas App from the App Store or Google Play.



Sentral Parent Portal - Parents and Carers of students can contact teachers and see live data regarding their student attendance, reports, and parent/teacher interviews etc.

Please visit our website to find out all about these systems and more.

<https://wallsend-h.schools.nsw.gov.au/about-our-school/technology---ccwc.html>



Looking to purchase a laptop for your child? Callaghan College has partnered with HP BYOD School Program Australia for families who are looking at purchasing a device at a discounted price. Visit <https://store.hp.com/au-en/byod/callaghanbyod> (when prompted, use the code CallaghanC)



## Mobile phones at school - A message for Parents and Carers

As per the Department of Education's Student Digital Devices and Online Services Policy, there is a ban on mobile phones in high schools.

To comply with this policy, we at Wallsend Campus employed the Yondr Pouch System. Each student is required to secure their phone in their personally assigned pouch when they arrive at school each morning. They will maintain possession of their phones, and will not use them until they are unlocked at the end of the school day.

**EXEMPTIONS:** Exemptions may apply for some students in some circumstances. For students who require a digital device or online service for medical reasons or for reasonable adjustments made as part of their Individual Adjustment Plan, use of mobile phones may be permitted.

Parents and carers can request an exemption which will be considered on a case-by-case basis and granted when required by law or at the Principal's discretion.



# Getting into Learning

## The Library

Our library is a wonderful learning space full of resources and quiet break out areas. It is on the ground floor of B Block and is open before school (from 8:30am) and both breaks most days.

As a vibrant learning space, students can use all of the resources in the library including laptops and computers, as well as print and digital resources (books, magazines, board games, reference resources etc).

The library hosts regular activities including Chess Club, Book Club, FAST tutoring support and student exhibitions. We also have competitions and regular displays which support literacy and cultural appreciation such as Harmony Week, and Book Week. We encourage student book reviews, recognise and encourage student borrowing, hold organised craft activities for special events, and help students develop key library skills in areas of research and referencing.

Our library staff are here to help with all your information needs. We are also big supporters of the NSW Premier's Reading Challenge which we actively encourage our students to get involved with at high school.



## Curious Creations

All Year 7 students in mainstream classes participate in our Curious Creations Program each Friday morning. Curious Creations is a Project-based learning opportunity and Support Unit students are also given the opportunity to participate.

Each term there are around 10 different topics to choose from, and each term students may choose a different Curious Creation. In 2024 students were able to choose between topics such as Basic Cookery, Lego Masters and more.



# Rewards & Awards

## Weekly Assembly Awards

We celebrate students throughout the year who consistently demonstrate our school values of Respect, Responsibility, Excellence and Relationships.

**WE ALL VALUE EDUCATION (WAVE):** Twice per term, students are given a score against the WAVE criteria by their classroom teachers on a 1 to 5 scale. The score is based on student engagement, respect, personal responsibility, school uniform and attendance, with 5 being the highest possible score for each class. Students who achieve an average score of 4 and above go into the draw and one student from each year is randomly chosen to win a \$5.00 canteen voucher at our fortnightly whole school assembly.

**YEAR ADVISOR AWARDS:** At our fortnightly Year Assemblies, Year Advisors choose one or two students to be rewarded for excellence. This can be for many reasons, for example, working hard, citizenship or engagement in class.

**ATTENDANCE AWARDS:** Twice per term, the students whose attendance is 90% or above go into a draw to win a prize. The first name drawn out wins a \$50 Teen Voucher, with another two students each winning a \$10 Canteen Voucher.

## Annual Awards

**CELEBRATION OF LEARNING WEEK:** Award Ceremonies are held at the end of Term 4 at a special assembly for each Year Group.

Academic, leadership, citizenship, cultural and encouragement awards are given at these assemblies.

**ANNUAL SPORTS PRESENTATION:** We hold a Sports Presentation each year for our amazing sports persons. Students are recognised for their achievements in individual and team sports, age champions, lunchtime competition winners and more.



# Get involved in Sport



Students are placed in their sporting house by surname (see our house mascots and colours above).

We have a very active sports program that runs throughout the year. Students can get involved in team sports including rugby league, basketball, AFL, soccer, lawn bowls, netball, touch football, volleyball, cage soccer, dodge ball, paddle tennis and more.

Wallsend Campus has a proud reputation for students representing the school at zone, regional and state carnivals and competitions.

Throughout the year, students can get involved in lunch time competitions, CHS Knockout competitions and gala days.

Talk to your child's teacher about sporting opportunities for your child.

We also have Campus Athletics and Swimming carnivals, as well as a College competitive swimming carnival and the cross country competition.

**FRIDAY SPORT:** Each Friday morning all Support Unit students participate in sport from 9am to 11.00am

This varies throughout the year and may include activities at the new Federal Park multi-sport facility, walks along the Newcastle Foreshore, sessions at venues such as Springloaded (entry fee payable each week). Dependent upon the weekly activity, there may be a fee payable for the bus, which is paid by the Term. Information will be communicated via online note.

**LIFESAVING:** Support Unit students participate in a Lifesaving Program during Term 4 at Wallsend Swimming Pool over 4 consecutive Friday mornings. The only cost for the program is the pool entry fee for each day (students may use their Fitness Passport or Pool Pass if they have one).

**MULTI-SPORT DAYS:** We participate in various Multi-Sports Days throughout the year, these may be held at venues such as the University of Newcastle or Broadmeadow Basketball Stadium.





# Excursions & Activities

## Reward Excursions

Occasionally we may organise Reward Excursions for the students for working extra hard. These excursions are great fun and the students get a great deal of enjoyment out of them.

We may go to such venues as Laser Tag, Unreal Virtual Reality, or Revolution Tramp Park. We sometimes catch the Ferry from Newcastle Wharf over to Stockton and back again.



## Shopping

Our Support Unit classes participate in regular cooking lessons and recycling. Each fortnight, we walk as a group to Coles at Wallsend Village to shop for ingredients.

We usually have morning tea at the shopping centre and students are able to bring their own food from home or bring a small amount of money to purchase food from the shops.

## Cultural Excursions

Students particularly enjoy our planned excursions to Art Galleries and Museums.

These excursions are planned to support a particular unit of work that we may be studying at the time.



# Creative Opportunities

Lessons in Music, Visual Art and Drama are timetabled for all students in all classes. Additionally, students may choose to participate in a range of creative opportunities during breaks and before school. Talk to your child's Classroom Teacher to find out more about these opportunities.

## Beginner Concert Band

If your child is learning a Concert Band instrument such as flute, clarinet, trumpet, trombone, or alto saxophone, they may want to join the Beginner Concert Band? In a group they will learn how to play the instrument. Once they have been in this ensemble for a semester or more, the aim would be to transition to Concert Band. If you do not have an instrument, you may be able to hire or trial an instrument. Speak to your Teacher to find out more.



## Concert Band

This band is for students who already play a concert band instrument and are interested in learning a range of repertoire in preparation to perform at different events throughout the year. This ensemble provides a positive, fun, supportive environment for every student.



## Art at Lunch

Our Art Room (A12) is open to all students during some breaks each week. Students can go along and develop their artmaking skills or bring along their own artwork or class work to work on. All welcome!

## Drama Ensemble

This ensemble is open to all students who are interested in Drama and acting or want to find out what Drama involves. You don't need to have any prior experience or skills. Drama ensemble is a safe and fun place to come and play games, meet friends and build confidence. We will work on skill development and progress to developing a performance for the Theatre Sports Competition.





## Dance Ensemble

Students with a passion for dance can join our Dance Ensemble. At our morning rehearsals, we learn and practice the choreography for various dance performances throughout the year. Performance opportunities may include Star Struck, Hunter Schools Dance Festival and Hunter Dance Camp.



## Vocal Ensemble

This ensemble is for any student who enjoys singing in a group. The vocal ensemble, learn a range of repertoire and work towards different performances throughout the year. They may also perform at events such as Pulse Alive and Star Struck.

## Star Struck

Each year our students take part in Star Struck Dance and Choir. Our Puppet Group is always a much loved feature of Star Struck each year. Wallsend Campus students created and performed in the above (and more) amazing puppets.



# Aboriginal Pathways

At Callaghan College, we continue to improve the educational outcomes and wellbeing of our Aboriginal and Torres Strait Islander students, so that each student can personally excel in all aspects of their education. We ensure that all of our students feel their culture is valued and celebrated.

Kurrurka, our Learning and Engagement Centre, is located next to A Block. The centre focuses on providing support and tailored activities to meet the needs of each individual student.

Our staff develop a Personalised Learning Pathway (PLP) with each student. These plans are designed to assist students with their engagement and interest in school. We also focus on how we can assist each student's transition from primary school to our senior campus, and beyond. Students are given the opportunity to participate in our mentoring programs, which include Ngaarr Dhuwi Girls Academy, and Boys Mentoring Groups.

We actively support and value the cultural knowledge and identity of every Aboriginal and Torres Strait student across the College. There are many opportunities for students to undertake cultural leadership roles, including participation in our Junior Aboriginal Education Consultancy Group (JAECG), and the sharing of cultural knowledge to our school community through art, performance, and story-telling.

By working with the community and organisations that are culturally safe, we use a holistic approach to supporting our students. We encourage parents, carers and families to be involved in collaborative decision making for the benefit of our students' ongoing growth and achievement.

I look forward to meeting you.

**Emmalee Clare**  
**Head Teacher Aboriginal Learning & Engagement**

## Ngaarr Dhuwi Girls Academy

A holistic program developed by NSW AECG Inc. that supports our young Aboriginal women through their educational journey from Year 7 to Year 10. The Program nurtures culture, wellbeing, and spirit to increase self-determination and engagement to complete school. We are located in room C5a if you would like to stop by for a yarn.



# Our Canteen

Our school canteen has lots of great and healthy options before school, and during breaks. Watch the boards for daily specials.

**Breakfast:** The canteen opens at 8.30am in the morning each day and is open until the bell goes at 8.55am. You can buy from the yummy breakfast menu or place an order for lunch or recess (this makes it quicker to pick up at break time).

Here is an example of items that are available to purchase before school:

- Bacon and Egg Roll
- Fruit Salad
- Cheese Toastie
- Ham and Cheese Toastie
- Ham and Cheese Croissant

**Recess (Break 1):** The bell goes after Period 2 for Recess at 11.00am and you can visit the canteen until the bell goes for Period 3 at 11.30am. (Recess is between 11.15am and 11.45am on Wednesdays due to Assembly). If you have ordered your recess via Flexischools or at the canteen before school you will line up in the area designated for pre-orders.

**Lunch (Break 2):** After Period 4, the bell goes at 1.30pm for lunch (1.35pm on Wednesdays due to Assembly). On Fridays, due to our early finish at 1.30pm, the canteen does not open at 1.30pm.

Remember that you are unable to buy from the canteen during class time, only during breaks. There is a wide range of hot and cold food available. Make sure you take advantage of the Flexischools App or order before school to make sure you get your preference.

You can choose from:

- Assorted salads, sandwiches and wraps, such as Chicken Caesar Salad, Garden Salad and Pesto Pasta Salad.
- Homemade Burgers, including beef, chicken and veggie with lots of options available (including Gluten Free).
- 100% beef and reduced fat Sausage Rolls and Pies.
- Beef and Vegetarian Nachos.
- Daily specials from Monday to Thursday, check the specials board for details - items such as chicken and gravy rolls, spring rolls, nachos and devil chicken wings available.

Our menu is seasonal with lots of home made and healthy options, see the full menu in the Flexischools App.

**Snacks and drinks:** We have a wide range of snacks and drinks ready to purchase over the counter (or via the App) and available during Break 1 or 2, such as:

- Veggie Snack Packs
- Muffins
- Fruit salad
- Water, juices and milks
- And lots more.



Skip the queues and order your breakfast, recess or lunch via the Flexischools App. (orders close at 8.55am each day).

Visit the Flexischools website to find out more about this canteen ordering system:

<https://www.flexischools.com.au/parents>

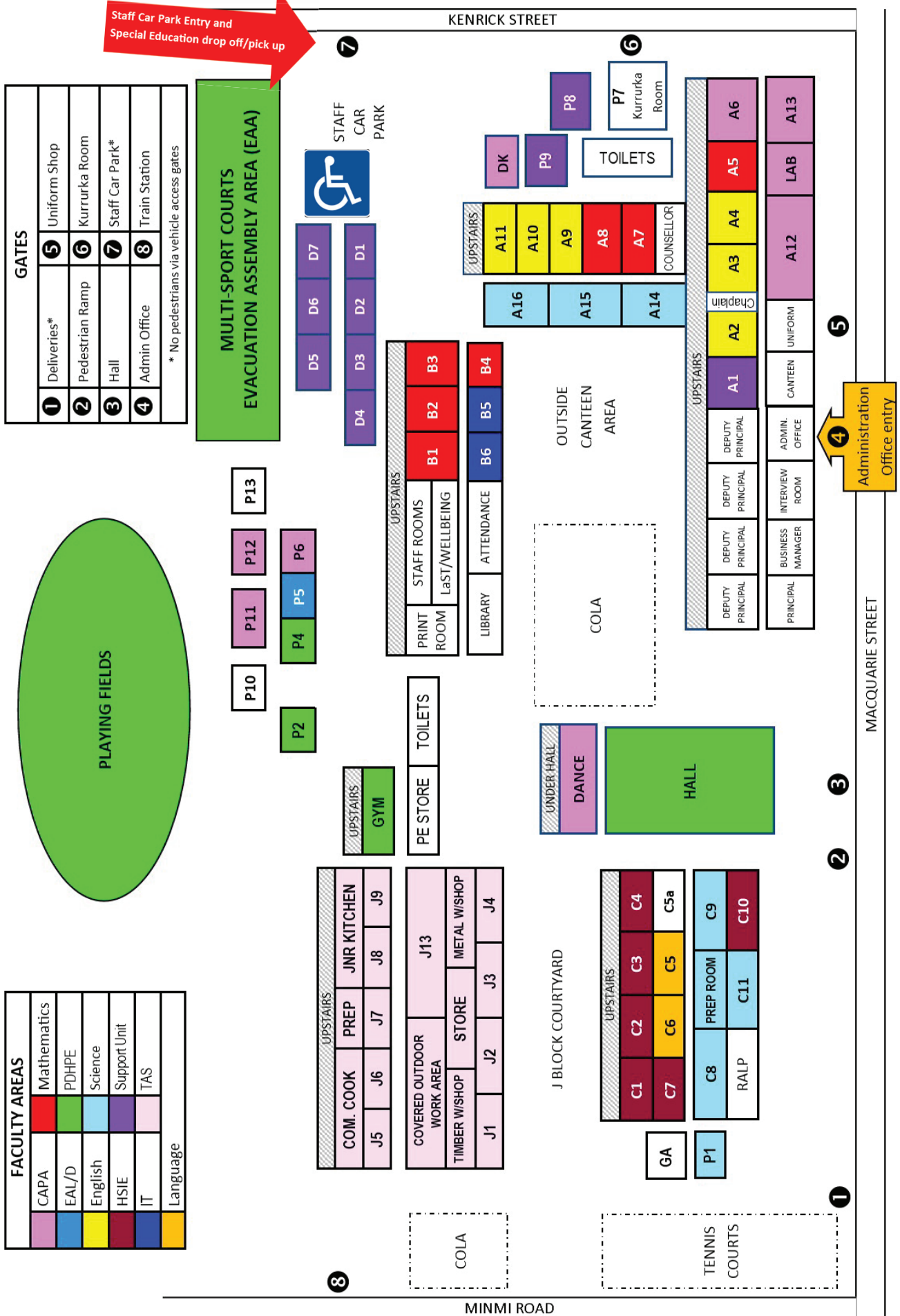


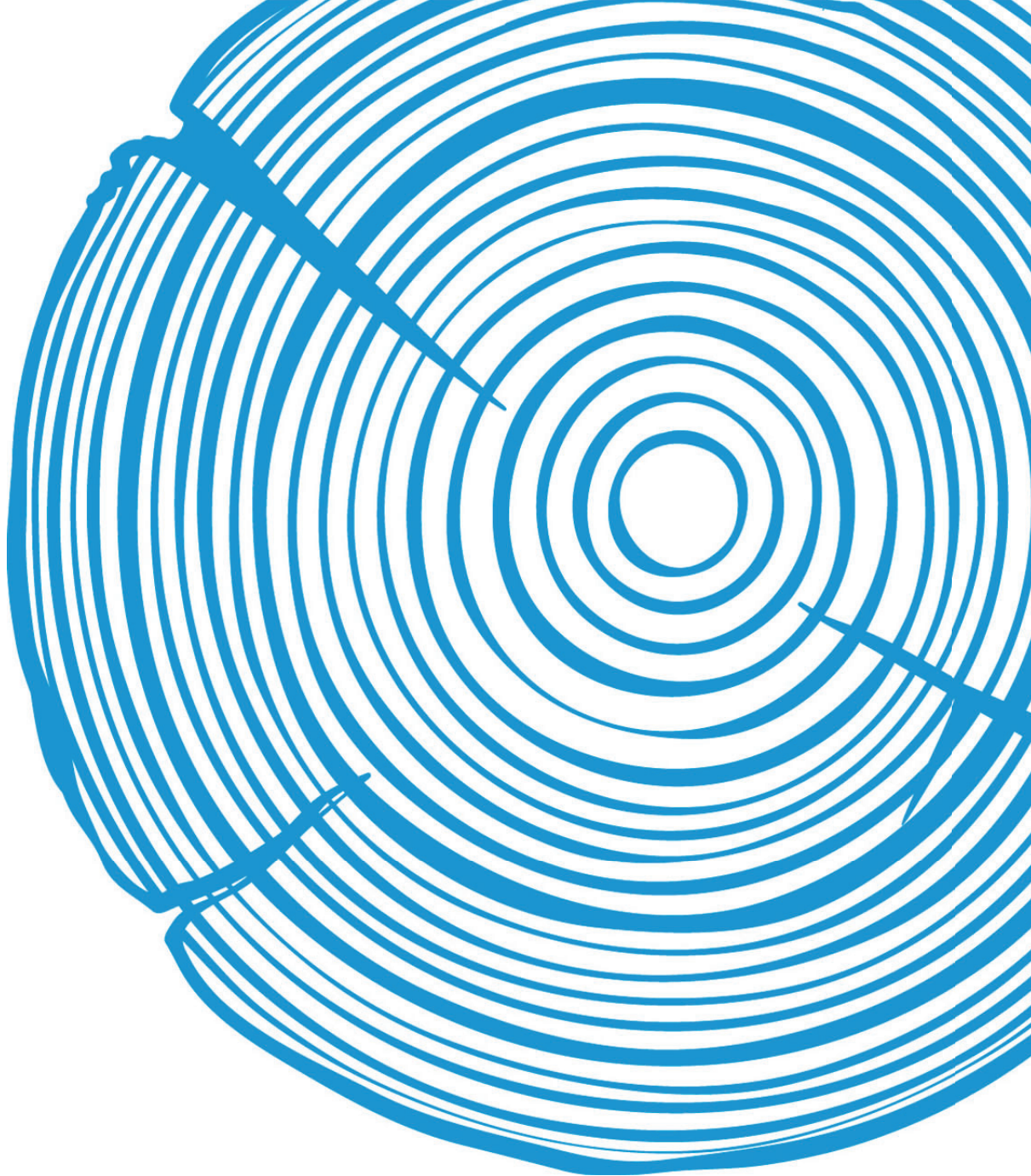
# How we Communicate

Office hours: 8.30am until 3.15pm on school days  
 Phone: 02 4951 1811  
 Email: wallsend-h.school@det.nsw.edu.au

<p><b>IMPORTANT!</b></p> <p>It is very important that we have a current email address for you that you check regularly.</p> <p>Most of our communication is digital. This includes permission notes, absence notifications, newsletters, school reports, school fees, notification of award ceremonies, and more.</p>	<p><b>Sentral Parent Portal</b></p> <p>You can view attendance and the daily notices from the school. This is also where to view and print out school reports and where to book Parent Teacher Interviews.</p> <p>See our website to find more information on how to register and login to the Sentral Parent Portal.</p>	<p><b>Daily Communication</b></p> <p>Dependent upon the individual student, class teachers may use a variety of daily communication tools to pass information on to families.</p> <p>Talk to your classroom teacher to find out more to work out which method works best for you.</p>
<p><b>School Bytes Parent Portal</b></p> <p>You can view Information and Consent forms, submit them online and keep track of student activities. If you have other students at our school (or another school if they have School Bytes) you can view all your children in one portal.</p> <p>You can also pay for school fees and excursions via the secure link (also found at the top of our website).</p>	<p><b>What's Happening?</b></p> <p>Follow us on our Facebook and Instagram pages where we share lots of updates and snapshots of the activities and achievements of our students.</p> <p>We also email a newsletter each semester to all families, so make sure that your email details are correct, you don't want to miss it!</p>	<p><b>Message from the Administration Office: Change of Details</b></p> <p>Don't forget to notify us if you have made any changes to your contact details, including phone number, address, email address etc.</p> <p>Remember, if you change your address, we are required by the Department of Education to sight a copy of your proof of residence, e.g. Rates Notice, utility bill, lease or mortgage documents etc. Please bring one of these documents to the Administration Office. Please note, we are not allowed to accept a drivers licence as proof of address.</p> <p>A Change of Details form can be found on our website or collected from the Administration Office.</p>
<p><b>Absent from School? Send us an SMS</b></p> <p><b>0429 55 01 88</b></p> <p>You can send an SMS message to explain an absence from school. You can also reply to the automatic SMS that goes out each day for all absent students. You can also phone or email us, send a note, notify staff directly or add to communication book.</p> <p>Please remember that absences must be explained within 7 days of the absence.</p>	<p><b>Website</b></p> <p><a href="http://wallsend-h.schools.nsw.gov.au">wallsend-h.schools.nsw.gov.au</a></p> <p>Our website can be used as a starting point when you want to access Sentral or Canvas as all the links are on the home page.</p> <p>There are links for students to Canvas, Sentral and the Student Portal. Links also for parent to access Canvas, Sentral and School Bytes.</p> <p>We also have lots of useful information on our website.</p>	

# School Map (not to scale)





**CALLAGHAN  
COLLEGE**

Wallsend Campus

Macquarie Street  
Wallsend NSW 2287

02 4951 1811

[wallsend-h.school@det.nsw.edu.au](mailto:wallsend-h.school@det.nsw.edu.au)

[www.wallsend-h.schools.nsw.gov.au](http://www.wallsend-h.schools.nsw.gov.au)