



**CALLAGHAN
COLLEGE**

Wallsend Campus



Student Handbook

**Information for students and their
families coming into the Support Unit
at Callaghan College Wallsend Campus**

Collaborating to
empower learners

2024

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PHOTO DAY

FRIDAY 2 FEBRUARY 2024



IMPORTANT: Individual photos of all students will be taken on the day. MSP Photography will send an email to all families on Wednesday 10 January 2024 with ordering and payment instructions. Ordering is via their website or download the MSP App and individual and family photos can be ordered online too. Payment can be made online, or there will be some cash envelopes available at the Administration Office.

Important dates

Thursday 1 February	Day 1 for Year 7 2024 only
Friday 2 February	Years 8 - 10 return for 2024
Friday 2 February	School Photos - see above for more information
Early February (date to be advised)	College Swimming Carnival for competitive swimmers (includes students from Waratah and Jesmond Campuses)
Date to be advised	Wallsend Campus Fun Swimming Carnival
Tuesday 22 February	Year 7 Immunisation (HPV Dose 1)
Wednesday 22 May	Year 7 Camp (Aussie Bush Camp) commences, returning Friday 24 May 2024 (see page 20 for more details)

Introduction and Welcome



Welcome to Callaghan College Wallsend Campus

At Callaghan College Wallsend Campus (CCWC) we are committed to educating our diverse community within an environment of inclusion.

Our school has a very committed school community, executive, teaching and administrative staff. We are a leader in the use of technology for learning, management and administration and provide outstanding academic, cultural and sporting opportunities for all students.

As a new family to our Support Unit, we welcome you to our school community.

Please do not hesitate to speak to any of the Support Unit Staff if you have any further enquiries, they are only too happy to assist you.

Paul Taylor
Principal



What it means to be part of the Support Unit at Wallsend Campus

We look forward to welcoming your child to be part of the Callaghan College Wallsend Campus Support Unit.

Our school is a rich, diverse and inclusive community which welcomes students (and their families) of all backgrounds. We involve all relevant carers, family members and students in individually planning for each student in the Support Unit to achieve to the best of their ability.

This personal planning consists of setting achievable goals, making adjustments and accommodations, and choosing relevant pathways to ensure all students are provided with the opportunity to reach their potential, and celebrate and acknowledge their achievements.

Please do not hesitate to contact us if you have read through the information provided and still have any unanswered questions.

Hanna Sommerlad
Head Teacher Special Education (Rel.)

Key Contacts 2024

Senior Executive



Mr Paul Taylor
Principal



Mrs Nicole Mulhearn
Deputy Principal Inclusion
and Support
Year 7



Mrs Stacy Lambert
Deputy Principal
Year 8



Mr Christopher Lee
Deputy Principal
Year 9



Mr Marc Unthank
Deputy Principal
Year 10

Special Education Head Teachers



Mrs Hanna Sommerlad
Head Teacher (Rel)
Wednesday, Thursday, Friday



Mr Peter Gallard
Head Teacher (Rel)
Monday, Tuesday

Aboriginal Learning & Engagement Centre



Mr Luke Kendall
Head Teacher Aboriginal
Learning & Engagement and
Student Leadership Coordina-
tor



Miss Emmalee Clare
Aboriginal Learning &
Engagement Team
CAPA Faculty

Specialist Teachers

Our highly skilled and professional classroom teachers provide lessons in class for English, Maths and HSIE subjects. Students are also taught by subject specialist teachers from other Wallsend faculties including PDHPE, Science, Creative and Performing Arts, and Technical and Applied Studies (TAS).

Our students are given the most comprehensive and rich program possible at Callaghan College Wallsend Campus.

Classroom Teachers



Kristen Hermans



Adele Lenskyj



Pauline O'Riordan



Kim Smith



Emma Walker



Rob Ward



Emma Williams

School Learning Support Officers (SLSOs)



Nicole Bradley



Donna Chapman



Linley Kenny



Gillian Nelson



Ann Owen



Niki Putra



Corrie Sams



Administration Office

Open from 8.30am until 3.15pm

Ph: 02 4951 1811

E: wallsend-h.school@det.nsw.edu.au

W: <https://wallsend-h.schools.nsw.gov.au>

About our school

Support classes

In 2023 our Support Unit will be made up of 7 classes as follows:

- 4 x MC classes: Harragon, Milsom, Richards and Fearnley
- 1 x IO class: Parker
- 2 x ED classes (mainstream curriculum with adjustments) Clark and Perry

Building upgrade

Our Support unit classrooms are in the process of being upgraded to a fantastic new state-of-the-art, purpose built facility. In the mean time, most of our classrooms are temporarily located in A Block and B Block.

No lessons will be affected during the transition. All classes, programs and projects will go ahead as usual.

Estimated completion date: Mid 2024

Individual Education Plans (IEP)

Within the first four weeks of Term 1 each year, a meeting will be arranged to complete an IEP for each student. Along with the student themselves, we invite the classroom teacher and all relevant stakeholders to develop and design achievable goals for the year.

We welcome parents and carers involvement during these interviews as an important partnership to support our students' participation and progress at high school.

Medication at School

Please advise the classroom teacher if your child requires medication at school and they will provide you with the correct paperwork to be completed.

Please keep in mind that due to Department of Education regulations, we may only dispense prescription medication at school and this must be either in a Webster Pack or its original pharmacy packaging with the student name, dosage amount and time.

Individual Health Action Care Plan

If your child requires an Individual Health and Emergency Care Action Plan, we have included a copy at the back of this book. Please detach, complete and return the completed form to your child's classroom teacher.

The Action Care Plan includes:

- a description of the health care issue or procedure
- the symptoms to watch out for (if any)
- details of any action required
- arrangements and procedures in case of an emergency situation.

Please feel free to attach additional information and forms from health care professionals or other.

School Reports

Students receive a school report at the end of each semester. These are sent via email, and are available from the Sentral Parent Portal for you to view or download.

Support Unit reports vary depending on which class the student attends. For example, our IO and MC classes are assessed using Life Skills outcomes; with our ED classes assessed using adjusted mainstream outcomes.

All reports are organised to reflect each student's level of independence in their achievement of course outcomes.

Please contact the Administrative Office if you would like to receive a printed copy of your child's report.

Equipment List

Below is a list of requirements that you can purchase from a retailer of your choice. Make sure your child's name is clearly marked on all items.

Classroom teachers will advise if there are any extra requirements as they arise.

- Items marked with a red dot are available to purchase from the our Administration Office.

Everyday classroom items	
Pencil Case (small)	
3 x HB Pencils	
2 x Blue Pens	
2 x Black Pens	
2 x Red Pens	
2 x Glue Sticks	
Plastic Ruler	
Highlighters	
4 x A4 Exercise Books (128 page)	
1 x A4 Visual Art Diary (white pages)	•
Headphones	

For some classes	
Safety Glasses	•
WHS compliant enclosed leather shoes	
For Sport/PE	
Hat	
Joggers/sports shoes	
Available to purchase from the Office	
Safety Glasses	\$5
Apron	\$12
A4 Visual Art Diary	\$10



What to leave at home

- Chewing/bubble gum
- Permanent markers
- Soft drinks, high caffeine and energy drinks
- Aerosol deodorants (bring roll-on deodorant only)
- Items of clothing that are not uniform e.g. branded clothing
- Medication, unless registered with us (please see staff to collect the required paperwork if your child needs to take medication at school)

Drop off and pick up

Please drive into the Staff Car Park off Kenrick Street Wallsend (Gate 7 – see the Map on page 12) for drop off and pick up, following the guidelines below:

- Supervising staff will be available from 8:45am and will collect your child from the car (9.30am for Clark and Perry Classes).
- If you arrive before this time, please wait with your child in the car until a staff member is present.
- The Support Unit car parks are clearly marked with the Disability Icon (see the school map on page 24).
- If you arrive in the morning and there are no parking spaces close to the support unit, please wait in your car on the street until a space becomes available.
- As a safety precaution, we ask that large 4WD vehicles do not park in the first few parks closest to the building as this obstructs the vision for drivers in smaller vehicles.
- Remain in your car while staff on duty collect and guide your child to the gated class area. This is a Work Health and Safety requirement to ensure the safety of all students, staff and parents/carers.
- Please vacate the car park as quickly as possible so your space may be taken by another vehicle.
- The car park is locked during the day. If you need to drop off or collect your child during the school day, please go to the Administration Office.
- If you are collecting another child from mainstream classes at the 3pm (or 1.30pm on Fridays) bell, please wait out on the street to free up the quick parks closest to the unit.
- Pick up time is 2.45pm on Monday through to Thursday and 1.15pm on Fridays (2.30 and 1.00 for Clark and Perry Classes).



School Fees

The following fees cover resources and equipment.

Voluntary Contribution

- \$60 for the first student, \$30 per student thereafter

Class Project Fee

- Years 7 - 10: \$120

D&T Technology Project Fee

- Year 7: \$40
- Years 8 - 10: \$70

Elective Fees

- If it is part of their Individual Education Plan (IEP) students in Years 8 - 10 have the opportunity to study elective subjects, and subject fees may apply.

Excursion Fees

- We may plan excursions that have fees, e.g. entry fees. A note will be emailed to parents/carers with full details of the excursion, including the cost prior to the event.

Bell times (*Clark and Perry Classes)

	MON/TUES/THURS	WEDNESDAY	FRIDAY
PERIOD 1	8.55am (*Clark and Perry Classes arrive at 9.30am)	8.55am (*Clark and Perry Classes arrive at 9.30am)	8.55am(*Clark and Perry Classes arrive at 9.30am) SPORT
PERIOD 2	10.00am	10.00am - Assembly 10.55am	
BREAK 1	11.00am (30 min)	11.15am (30 min)	11.00am (30min)
PERIOD 3	11.30am	11.45am	11.30am
PERIOD 4	12.30pm	12.40pm	12.30pm
BREAK 2	1.30pm (30 min)	1.35pm (30 min)	Early finish: 1.15pm
PERIOD 5	2.00pm	2.05pm	
FINISH	2.45pm (*Clark and Perry Classes depart at 2.30pm)	2.45pm (*Clark and Perry Classes depart at 2.30pm)	

2024 TERM DATES FOR YEAR 7

TERM 1	Thursday 1 February (Years 8 to 10 return 02/02/2024) to Friday 12 April 2024
TERM 2	Tuesday 30 April to Friday 5 July 2024
TERM 3	Tuesday 23 July to Friday 27 September 2024
TERM 4	Monday 14 October to Thursday 19 December 2024

WEEK A or B?

Students will receive their timetable on the first day of school. All classes are timetabled across two weeks, which we call Week A and Week B. The first week of school in 2024 (01/02/24 - 02/02/24) will be Week B on your timetable, and the second week of school (05/02/24 - 09/02/24)

What do I wear?

OPENING HOURS

Mon 2.30-3.30

Wed 8.15-9.15

Fri 1.00-2.00

(Not open Mondays in Term3)



Online orders:

Collect from the Uniform Shop

www.countryfeelinguniforms.com.au

country.feeling@bigpond.com

0414 651 211

UNISEX

Polo – Short sleeve	\$32	Sports Shorts	\$25
Polo – Long sleeve	\$35	Sports Pants – Long (coming soon)	\$43
Sports Polo – Short sleeve	\$35	Jacket – Soft shell (coming soon)	\$63
Sports Polo – Long sleeve	\$38	Jumper – Fleece	\$38

GIRLS/BOYS

Blouse/Shirt – Short sleeve	\$30	Dress Pants – Long	\$45
Blouse/Shirt – Long sleeve	\$33	Skirt – Tartan	\$50
Dress Shorts	\$35	Dress – Tartan	\$58

EXTRAS

Scarf/Hijab	\$20	Tie	\$22
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Order uniforms online now!

Country Feeling Uniforms have lots of information regarding uniform items on their website. This includes measurements so you should be able to order with confidence using only a tape measure. If for any reason the size you order is incorrect, they can arrange a size exchange for items that are in their original packaging and have not been worn. You can choose to collect your order from the shop or have them delivered to your home for a flat \$10 delivery fee.

UNIFORM SHOP OPENING HOURS 2023 / 2024

*Monday 27 Nov 4.00pm – 7.00pm

*Tuesday 28 Nov 8.45am – 9.45am

*Tuesday 28 Nov 2.00pm – 3.00pm

Wednesday 29 Nov 8.15am – 10.00am

Friday 1 Dec 1.00pm – 3.30pm

Monday 4 Dec 2.30pm – 4.30pm

Wednesday 6 Dec 8.15am – 10.00am

Friday 8 Dec 1.00pm – 3.30pm

Saturday 9 Dec 11.00am – 4.30pm

Monday 11 Dec 2.30pm – 4.30pm

Wednesday 13 Dec 8.15am – 10.00am

Friday 15 Dec 1.00pm – 3.30pm

*Parent Information Evening *Orientation Day

Tuesday 9 Jan 9.00am – 12.00pm

Thursday 11 Jan 3.00pm – 6.00pm

Saturday 13 Jan 11.00am – 2.00pm

Monday 15 Jan 3.00pm – 6.00pm

Wednesday 17 Jan 9.00am – 12.00pm

Friday 19 Jan 9.00am – 12.00pm

Tuesday 23 Jan 9.00am – 12.00pm

Thursday 25 Jan 3.00pm – 6.00pm

Saturday 27 Jan 11.00am – 2.00pm

Monday 29 Jan 2.30pm – 4.30pm

Wednesday 31 Jan 9.00am – 12.00pm

Thursday 1 Feb 8.15am – 9.15am

Friday 2 Feb 1.00pm – 3.00pm

Your uniform options

Our new school uniform was introduced in 2022. You can choose from a range of options – whether your child prefers to wear shorts, long pants, or even a dress. You don't have to buy every item – we are just offering more choices to suit their preferences.

Everyday uniform items:

Button up white shirt or white polo shirt with any combination of the following (all shirts are available in short and long sleeves):

- Shorts (male/female colour ink)
- Long pants (male/female colour ink)
- Callaghan skirt (wrap around, tartan)

OR

- Callaghan dress (tartan)

Jumpers and Jackets:

- V-neck Campus fleece jumper (unisex, colour ink)
- Callaghan softshell jacket (unisex, colour ink)

Footwear:

- Black or white socks
- Black shoes (see Important Note below for information regarding footwear)

Sports uniform:

- Polo Shirt Sports – short sleeve, long sleeve (unisex, colour ink, blue detail)
- Sports shorts – (unisex, colour ink)
- Sports track pants – (unisex, colour ink with blue trim)
- Sport shoes/joggers

Optional accessories

- Wallsend Campus tie
- Callaghan scarf (for hijab or other)

IMPORTANT NOTE

Department of Education policy and Workplace Health and Safety (WHS) requirements for practical lessons in Industrial Arts and Science state that any student who is participating in activities using chemicals or equipment at school are to wear enclosed leather footwear and safety glasses. Leather footwear is also required in all cooking and sewing classes.



Our online systems

Please visit our website to find out all about these systems and more.

<https://wallsend-h.schools.nsw.gov.au/about-our-school/technology---ccwc.html>



Canvas for Parents: Some classes use Canvas at times. Canvas allows parents and carers to observe student learning. You can download the Canvas App from the App Store or Google Play.



Sentral Parent Portal - Parents and Carers of students can contact teachers and see live data regarding their student's attendance, reports, parent/teacher interviews etc.

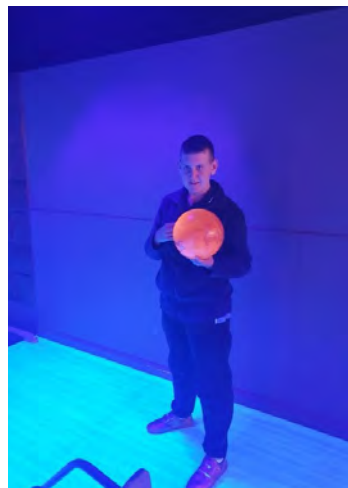
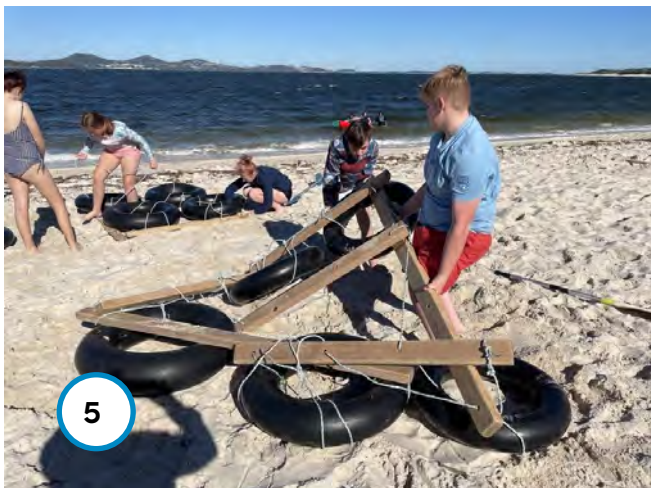
Mobile phones at school - A message for Parents/Carers

As per the Department of Education's Student Digital Devices and Online Services Policy, there is a ban on mobile phones in high schools.

To comply with this policy, we at Wallsend Campus employed the Yondr Pouch System. Each student is required to secure their phone in their personally assigned pouch when they arrive at school each morning. They will maintain possession of their phones, and will not use them until they are unlocked at the end of the school day.

EXEMPTIONS: Exemptions may apply for some students in some circumstances. For students who require a digital device or online service for medical reasons or for reasonable adjustments made as part of their **Individual Education Plan (IEP)**, use of mobile phones may be permitted.

Parents and carers can request an exemption which will be considered on a case-by-case basis and granted when required by law or at the principal's discretion.



Getting into learning

The Library

Our library is a wonderful learning space full of resources and quiet break out areas. It is on the ground floor of B Block and is open before school (from 8:30am) and both breaks most days.

As a vibrant learning space, students can use all of the resources in the library including laptops and computers, as well as print and digital resources (books, magazines, board games, reference resources etc).

The library hosts regular activities including Chess Club, Book Club, FAST tutoring support and student exhibitions. We also have competitions and regular displays which support literacy and cultural appreciation such as Harmony Week, and Book Week. We encourage student book reviews, recognise and encourage student borrowing, hold organised craft activities for special events, and help students develop key library skills in areas of research and referencing.

Our library staff are here to help with all your information needs. We are also big supporters of the NSW Premier's Reading Challenge which we actively encourage our students to get involved with at high school.

Year 7 Curious Creations Projects

All Year 7 students in mainstream classes participate in our Curious Creations Program each Friday morning. Curious Creations is a Project-based learning opportunity and Support Unit students are also given the opportunity to participate.

Each term there are around 14 different topics to choose from, and each term students may choose a different Curious Creations. In 2023 students were able to choose between topics such as Basic Cookery, Lego Masters, Green Thumb Gardening, and more.



Excursions and Activities

Reward Excursions

Occasionally we may organise Reward Excursions for the students for working extra hard. These excursions are great fun and the students get a great deal of enjoyment out of them.

We may go to such venues as Laser Tag, Unreal Virtual Reality, or Revolution Tramp Park. We sometimes catch the Ferry from Newcastle Wharf over to Stockton and back again.



Shopping

Our Support Unit classes participate in regular cooking lessons and recycling. Each fortnight, we walk as a group to Coles at Wallsend Village to shop for ingredients.

We usually have morning tea at the shopping centre and students are able to bring their own food from home or bring a small amount of money to purchase food from the shops.

Cultural Excursions

Students particularly enjoy our planned excursions to Art Galleries and Museums.

These excursions are planned to support a particular unit of work that we may be studying at the time.



Rewards and awards

WEEKLY ASSEMBLY AWARDS

We celebrate students throughout the year who consistently demonstrate our school values of Respect, Responsibility, Excellence and Relationships.

WE ALL VALUE EDUCATION (WAVE):

Twice per term, students are given a score against the WAVE criteria by their classroom teachers on a 1 to 5 scale. The score is based on student engagement, respect, personal responsibility, school uniform and attendance, with 5 being the highest possible score for each class. Students who achieve an average score of 4 and above go into the draw and one student from each year is randomly chosen to win a \$5.00 canteen voucher at our fortnightly whole school assembly.

YEAR ADVISOR AWARDS: At our fortnightly Year Assemblies, Year Advisors choose one or two students to be rewarded for excellence. This can be for many reasons, for example, working hard, citizenship or engagement in class.

ATTENDANCE AWARDS: Twice per term, the students whose attendance is 90% or above go into a draw to win a prize. The first name drawn out wins a \$50 Teen Voucher, with another two students each winning a \$10 Canteen Voucher.

ANNUAL AWARDS

CELEBRATION OF LEARNING WEEK:

Award Ceremonies are held at the end of Term 4 at a special assembly for each Year Group.

Academic, leadership, citizenship, cultural and encouragement awards are given at these assemblies.

ANNUAL SPORTS PRESENTATION: We hold a Sports Presentation each year for our amazing sports persons. Students are recognised for their achievements in individual and team sports, age champions, lunchtime competition winners and more.



School values

RESPECT

- Our students appreciate the rights of others to learn in a safe and caring environment; we acknowledge that our differences are what makes us all special.
- Our staff provide a learning environment that caters for all types of learning. We establish positive relationships and celebrate diversity.
- We encourage our families to be key players in their child's education.

RESPONSIBILITY

- Our students strive for personal best in all endeavours and are prepared to commit to the goal of maximising personal outcomes.
- Our staff provide a world class learning environment that embraces collaboration, communication, creativity and critical thinking.
- We work collaboratively with the community to ensure that students through Years 7 - 10 are guided and encouraged to best meet their educational and personal goals.

EXCELLENCE

- We encourage all students to take advantage of every opportunity to extend their learning and to pursue their personal best in all areas.
- Our teachers utilise best practice in all aspects of their preparation for teaching, learning, reporting and evaluating.
- Our community can utilise all avenues of the school for positive partnerships, open communication and good management.



Get involved in sport



Students are placed in their sporting house by surname (see our house mascots and colours above).

We have a very active sports program that runs throughout the year. Students can get involved in team sports including rugby league, basketball, AFL, soccer, lawn bowls, netball, touch football, volleyball, cage soccer, dodge ball, paddle tennis and more.

Wallsend Campus has a proud reputation for students representing the school at zone, regional and state carnivals and competitions.

Throughout the year, students can get involved in lunch time competitions, CHS Knockout competitions and gala days.

Talk to your child's teacher about sporting opportunities for your child.

We also have Campus Athletics and Swimming carnivals, as well as a College competitive swimming carnival and the cross country competition.

FRIDAY SPORT: Each Friday morning all Support Unit students participate in sport from 9am to 11.00am

This varies throughout the year and may include activities at the new Federal Park multi-sport facility, walks along the Newcastle Foreshore, sessions at venues such as Springloaded (entry fee payable each week). Dependent upon the weekly activity, there may be a fee payable for the bus, which is paid by the Term. Information will be communicated via online note.

LIFESAVING: Support Unit students participate in a Lifesaving Program during Term 4 at Wallsend Swimming Pool over 4 consecutive Friday mornings.

The only cost for the program is the pool entry fee for each day (students may use their Fitness Passport or Pool Pass if they have one).

MULTI-SPORT DAYS: We participate in various Multi-Sports Days throughout the year, these may be held at venues such as the University of Newcastle or the Basketball Stadium at Broadmeadow.



Creative Opportunities

Lessons in Music, Visual Art and Drama are timetabled for all students in all classes. Additionally, students may choose to participate in a range of creative opportunities during breaks and before school. Talk to your child's Classroom Teacher to find out more about these opportunities.



Beginner Concert Band

If your child is learning a Concert Band instrument such as flute, clarinet, trumpet, trombone, or alto saxophone, they may want to join the Beginner Concert Band? In a group they will learn how to play the instrument. Once they have been in this ensemble for a semester or more, the aim would be to transition to Concert Band. If you do not have an instrument, you may be able to hire or trial an instrument. Speak to your Teacher to find out more.

Concert Band

This band is for students who already play a concert band instrument and are interested in learning a range of repertoire in preparation to perform at different events throughout the year. This ensemble provides a positive, fun, supportive environment for every student.



Drama Ensemble

This ensemble is open to all students who are interested in Drama and acting or want to find out what Drama involves. You don't need to have any prior experience or skills. Drama ensemble is a safe and fun place to come and play games, meet friends and build confidence. We will work on skill development and progress to developing a performance for the Theatre Sports Competition.





Star Struck

Each year our students take part in Star Struck Dance and Choir. Our Puppet Group is always a much loved feature of Star Struck each year. Our students created and performed in the below (and more) amazing puppets in Star Struck 2023: Ignite.



Art at Lunch

Our Art Room (A12) is open to all students during some breaks each week. Students can go along and develop their artmaking skills or bring along their own artwork or class work to work on. All welcome!

Vocal Ensemble

This ensemble is for any student who enjoys singing in a group. The vocal ensemble, learn a range of repertoire and work towards different performances throughout the year. They may also perform at events such as Pulse Alive and Star Struck.

Dance Ensemble

Students with a passion for dance can join our Dance Ensemble. At our morning rehearsals, we learn and practice the choreography for various dance performances throughout the year. Performance opportunities may include Star Struck, Hunter Schools Dance Festival and Hunter Dance Camp.



Aboriginal pathways

At Callaghan College, we continue to improve the educational outcomes and wellbeing of our Aboriginal and Torres Strait Islander students, so that each student can personally excel in all aspects of their education. We ensure that all of our students feel their culture is valued and celebrated.

Kurrurka, our Learning and Engagement Centre, is located next to A Block. The centre focuses on providing support and tailored activities to meet the needs of each individual student.

Our staff develop a Personalised Learning Pathway (PLP) with each student. These plans are designed to assist students with their engagement and interest in school. We also focus on how we can assist each student's transition from primary school to our senior campus, and beyond. Students are given the opportunity to participate in our mentoring programs, which include Ngaarr Dhuwi Girls Academy, and Boys Mentoring Groups.

We actively support and value the cultural knowledge and identity of every Aboriginal and Torres Strait student across the College. There are many opportunities for students to undertake cultural leadership roles, including participation in our Junior Aboriginal Education Consultancy Group (JAECG), and the sharing of cultural knowledge to our school community through art, performance, and story-telling.

By working with the community and organisations that are culturally safe, we use a holistic approach to supporting our students. We encourage parents, carers and families to be involved in collaborative decision making for the benefit of our students' ongoing growth and achievement.

I look forward to meeting you.

Luke Kendall
Head Teacher Aboriginal Learning
and Engagement



Ngaarr Dhuwi Girls Academy

A holistic program developed by NSW AECG Inc. (Aboriginal Education Consultive Group) that supports our young Aboriginal women through their educational journey from Year 7 to Year 10. The Program nurtures culture, wellbeing, and spirit to increase self-determination and engagement to complete school. We are located in room C5A if you would like to stop by for a yarn.

Year 7 Camp 2024



2024 YEAR 7 CAMP

WHERE: Aussie Bush Camp

WHEN: Wednesday 22 to Friday 24 May 2024

COST: To be confirmed, but we expect the cost to be around \$400 per student.

Families will be issued with the full information pack for Year 7 Camp 2024 in Term 1. There you will find details including cost, due dates, what to pack and the agenda.

Students may have the option of a day trip to Year 7 Camp - Speak to classroom teachers for more information.



How we communicate

Our school's communication channels to parents and carers

Office hours: 8.30am until 3.15pm on school days
Phone: 02 4951 1811
Email: wallsend-h.school@det.nsw.edu.au

Email - IMPORTANT!

It is very important that we have a current email address for you that you check regularly.

Most of our communication is digital. Permission notes, absence notifications, newsletters, school reports, school fees, notification of award ceremonies, and more.

Notify staff if you need paper copies.

Sentral Parent Portal

You can view attendance and the daily notices from the school. This is also where to view and print out school reports and where to book Parent Teacher Interviews.

See our website to find more information on how to register and login to the Sentral Parent Portal.

Canvas

Canvas, our online learning platform, allows you and your parents 24/7 access to your learning, with lessons, resources, homework and revision, assessment tasks and schedules. There is also a calendar and you can personalise your notifications for announcements or assessment task updates via email.

School Bytes Parent Portal

You can view Information and Consent forms, submit them online and keep track of student activities. If you have other students at our school (or another school if they have School Bytes) you can view all your children in one portal.

You can also pay for school fees and excursions via the secure link (also found at the top of our website).

What's Happening?

Follow us on Facebook and Instagram pages where we share lots of updates and snapshots of the activities and achievements of our students.

We also email a newsletter each term to all families, so make sure that your email details are correct, you don't want to miss it!

Message from the Administration Office: Change of Details

Don't forget to notify us if you have made any changes to your contact details, including phone number, address, email address etc.

Remember, if you change your address, we are required by the Department of Education to sight a copy of your proof of residence, e.g. Rates Notice, utility bill, lease or mortgage documents etc. Please bring one of these documents to the Administration Office. Please note, we are not allowed to accept a drivers licence as proof of address.

A Change of Details form can be found on our website or collected from the Administration Office.

Absent from school? Your parent/carer can send us an SMS

0429 55 01 88

You can send an SMS message to explain an absence from school. You can also reply to the automatic SMS that goes out each day for all absent students. You can also phone or email us, send a note, notify staff directly or add to communication book.

Please remember that absences must be explained within 7 days of the absence.

Website

wallsend-h.schools.nsw.gov.au

Our website can be used as a starting point when you want to access Sentral or Canvas as all the links are on the home page.

There are links for students to Canvas, Sentral and the Student Portal. Links also for parent to access Canvas, Sentral and School Bytes.

We have lots of information on our website which we are always updating.

Our Canteen

Our school canteen has lots of great and healthy options before school, and during breaks. Watch the boards for daily specials.

Breakfast: The canteen opens at 8.30am in the morning each day and is open until the bell goes at 8.55am. You can buy from the yummy breakfast menu or place an order for lunch or recess (this makes it quicker to pick up at break time).

Here is an example of items that are available to purchase before school:

- Bacon and Egg Roll
- Fruit Salad
- Cheese Toastie
- Ham and Cheese Toastie
- Ham and Cheese Croissant

Recess (Break 1): The bell goes after Period 2 for Recess at 11.00am and you can visit the canteen until the bell goes for Period 3 at 11.30am. (Recess is between 11.15am and 11.45am on Wednesdays due to Assembly). If you have ordered your recess via Flexischools or at the canteen before school you will line up in the area designated for pre-orders.

Lunch (Break 2): After Period 4, the bell goes at 1.30pm for lunch (1.35pm on Wednesdays due to Assembly). On Fridays, due to our early finish at 1.30pm, the canteen does not open at 1.30pm.

Remember that you are unable to buy from the canteen during class time, only during breaks. There is a wide range of hot and cold food available. Make sure you take advantage of the Flexischools App or order before school to make sure you get your preference.

You can choose from:

- Assorted salads, sandwiches and wraps, such as Chicken Caesar Salad, Garden Salad and Pesto Pasta Salad.
- Homemade Burgers, including beef, chicken and veggie with lots of options available (including Gluten Free).
- 100% beef and reduced fat Sausage Rolls and Pies.
- Beef and Vegetarian Nachos.
- Daily specials from Monday to Thursday, check the specials board for details - items such as chicken and gravy rolls, spring rolls, nachos and devil chicken wings available.

Our menu is seasonal with lots of home made and healthy options, see the full menu in the Flexischools App.

Snacks and drinks: We have a wide range of snacks and drinks ready to purchase over the counter (or via the App) and available during Break 1 or 2, such as:

- Veggie Snack Packs
- Muffins
- Fruit salad
- Water, juices and milks
- And lots more.



 flexischools

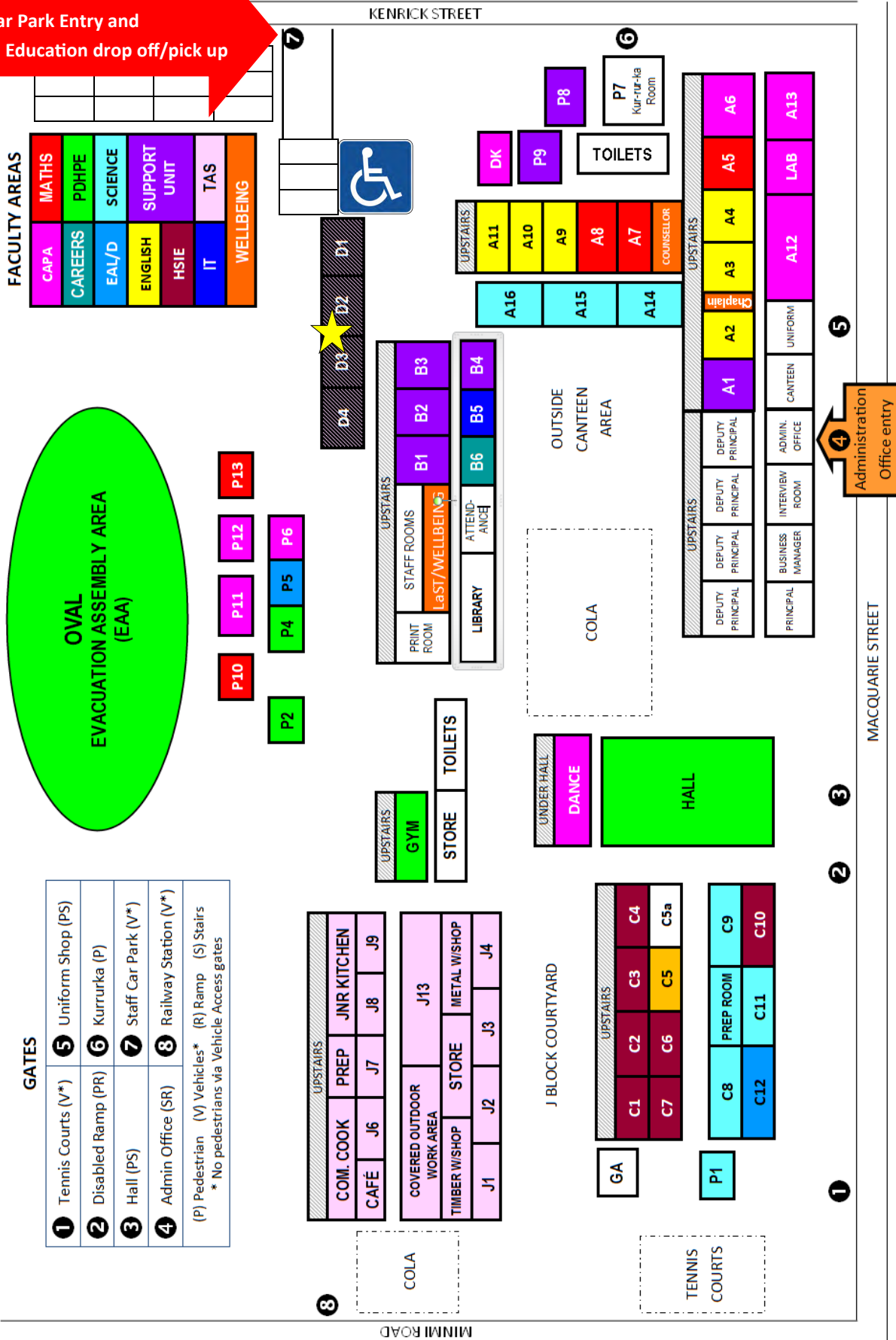
Skip the queues and order your breakfast, recess or lunch via the Flexischools App. (orders close at 9.00am each day).

Visit the Flexischools website to find out more about this canteen ordering system

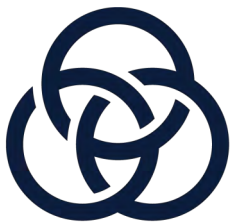
<https://www.flexischools.com.au/parents>

School map (not to scale)

Staff Car Park Entry and Special Education drop off/pick up



'D Block' under construction building us brand new facilities! Expected completion date mid 2024.



**CALLAGHAN
COLLEGE**

Wallsend Campus

**Collaborating to
empower learners**

Macquarie Street
Wallsend NSW 2287

02 4951 1811

wallsend-h.schools.nsw.gov.au

INDIVIDUAL HEALTH AND EMERGENCY CARE ACTION PLAN

Student Name:	
Year:	
Date:	
Plan Coordinator:	

Student
Photo

This Individual Health and Emergency Care Action Plan has been developed to address a significant health care issue/procedure. Please complete the details below and attach any additional information as required, and/or correspondence from your health care provider.

Medication at School

Does your child require medication to be administered at school? (please tick one) YES NO

If yes, you will be provided with the Medication at School information and consent form.

Health Care Issue/Procedure	Symptoms	Details of Action required	Emergency procedures and arrangements

Name/s:	
Signature/s:	
Review date:	

